



## Court Appointed Special Advocates

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 Denton, TX. 76209-4276  
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### VOLUNTEER APPLICATION

(PLEASE PRINT)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone (home): \_\_\_\_\_ (work): \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Have you ever lived outside Texas?  Yes  No

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: \_\_\_\_\_

Marital Status:  Single  Married

If presently married, give husband/wife's name and occupation:

Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Children's Name	Date of Birth	Gender
_____	_____	_____
_____	_____	_____

Do you drive?  Yes  No

Do you have an automobile available to you?  Yes  No

How would you describe your health?  Excellent  Good  Fair  Poor

Do you take any medication on a regular basis? If so, please give the name of the medication and what it is used for. \_\_\_\_\_

Your Education: (Please Circle highest completed)

High School: 9 10 11 12 College: 1 2 3 4 Graduate: 1 2 3 4

Major/Degree: \_\_\_\_\_

Are you presently enrolled in school?  Yes  No

## WORK HISTORY

1. Name and address of current or previous employer:

\_\_\_\_\_  
 Dates: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_ Supervisor's Name: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

List your other current or past community activities and membership in clubs, churches, other organizations:

\_\_\_\_\_  
 \_\_\_\_\_

Languages Spoken: \_\_\_\_\_

Volunteers typically put in 10-15 hours per month on their case. They are able to work most of their case after hours and on the weekends. However, a volunteer may have a court hearing every 3 to 4 months. Hearings usually last 1-2 hours during the weekday. A Volunteer is notified of the date and time in advance, and is encouraged to attend these hearings during the day with their CASA Supervisor. Would your employer allow you to attend your court hearings?  Yes  No

Please explain: \_\_\_\_\_

\_\_\_\_\_

Do you have any formal training or work experience in any of the following?

Clerical	Mental Health	Counseling
Psychology	Child Development	Drug/Alcohol programs
Child Care	Child Welfare	Social Work
Education	Criminology	Law Enforcement
News Media	Writing	Advertising
Public Speaking	Other _____	

If you answered yes, please describe: \_\_\_\_\_

\_\_\_\_\_

Are you available to complete 30 hours of initial volunteer training?  Yes  No

Most of our children are placed in foster homes, group homes or residential treatment centers out of Denton County. Can you see yourself visiting a child in one of these placements?  Yes  No

There are some cases where the family is still involved in the case. Can you see yourself interacting with the child's family?  Yes  No

CASA of Denton County provides ongoing training for their volunteers throughout the year. Advocates are required to complete 12 hours of continuing education per year. Are you willing to attend 12 hours of ongoing training per year?

Yes  No

Have you OR an immediate family member ever been convicted of or charged with a crime against another person?  Yes  No

If yes, please briefly describe the circumstances of your, or your family members, conviction or charges indicating date, nature, and place of the offense and disposition of the case. Your answer is looked upon as only one of the factors considered in the volunteer decision and is evaluated in terms of the nature, severity and date of the offense and its relation to volunteer activities. (Use additional pages if needed)

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Any applicant found to have been convicted of, or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children or the CASA Program's credibility is not accepted as a CASA volunteer.

Have you had personal experience involving any of the following:  
(Please discuss)

1. Child Protective Services as either a parent or professional:

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2. Courts/Legal Experience:

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3. Drug/Alcohol Use/Abuse:

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4. Psychotherapy/Counseling:

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5. Foster Care:

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6. Child abuse (emotional, sexual, physical, neglect):

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How did you learn about the CASA program?

Family	Internet	Texas/ National CASA: _____
Friend	Presentation	Media Source: _____
Booth/ Display	Speaker	Fundraiser
Internship	Agency Referral	Other: _____

Please tell us why you want to become a CASA advocate: \_\_\_\_\_

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## PERSONAL REFERENCES

(RELATIVES CANNOT BE USED AS REFERENCES. **Please fill out completely!**)

1. Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address/City/State/Zip: \_\_\_\_\_  
Fax # (if applicable): \_\_\_\_\_ Relationship: \_\_\_\_\_
2. Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address/City/State/Zip: \_\_\_\_\_  
Fax # (if applicable): \_\_\_\_\_ Relationship: \_\_\_\_\_
3. Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address/City/State/Zip: \_\_\_\_\_  
Fax # (if applicable): \_\_\_\_\_ Relationship: \_\_\_\_\_
4. Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address/City/State/Zip: \_\_\_\_\_  
Fax # (if applicable): \_\_\_\_\_ Relationship: \_\_\_\_\_

## APPLICATION AND RELEASE

I, \_\_\_\_\_, hereby affirm that all of the answers provided on my volunteer application are true. I hereby authorize the CASA of Denton County program to investigate my background to determine my fitness as a potential volunteer. This includes contacting references provided by me, conducting a criminal background check and a child abuse registry check through the Texas Department of Protective and Regulatory Services.

I understand that the information requested in this application will be used only for the purpose of determining suitability as a CASA volunteer. Further, I understand that after the successful completion of my training, I will be expected to serve a minimum of one year in the CASA program. If unforeseen circumstances prevent me from fulfilling this obligation, I will submit my written resignation to the Program Director with as much advance notice as possible. The first six months of my participation in the CASA program will be considered probationary.

I am aware of the sensitive and confidential nature of the official documents, reports and other material I will examine in my capacity as a volunteer. I will discuss these matters only with those persons directly involved in the case, or who will be consulted for their professional knowledge and expertise.

I further understand that knowledge gained through volunteer service at CASA of Denton County may not be used for personal profit, profit for friends or family, to obtain a child for adoption, or for any other personal gain or benefit.

CASA of Denton County, Inc. policies and CASA standards including those in the CASA volunteer advocate policy handbook must be honored. CASA staff members may issue additional, reasonable volunteer work rules, if such are required.

I understand that falsification of any information hereby given will invalidate my participation with CASA of Denton County.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## **Congratulations, you have completed the application!**

Thank you for taking time out of your busy schedule to complete the CASA of Denton County volunteer application. We look forward to working with you!

Please include the following with your application:

1. Make sure your reference information is completely filled out including **4** references and complete contact information.
2. The Central Registry background check form.
3. The Criminal background check form.

We will also include copies of your current driver's license and your current automobile insurance in your file. These copies can be made in person at the CASA office at the time of your volunteer interview. If you have an out-of-state driver's license, please be aware that we will need a copy of your Texas License prior to assigning you to a case.

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